

Frequently Asked Questions for Re-permitting Community Permits

Question: Do I need to re-permit my pharmacy?

Answer: If you hold a community permit and wish to dispense Schedule II and/or III drugs, you must have the new permit.

Question: When do I have to get the new permit?

Answer: You must have the new permit on or before July 1, 2012.

Question: When will the re-permitting process begin?

Answer: You can begin applying for the new permit on January 18, 2012.

Question: How do I apply for the new permit which will allow me to dispense Schedule II and III drugs?

Answer: There will be two options available
(1) Apply online at www.flhealthsource.com
(2) Download the paper application from www.doh.state.fl.us/mqa/pharmacy
Please note if you apply using the paper application, the process will take substantially longer.

Question: Will I have to submit fingerprints?

Answer: All prescription department managers and all owners and officers of corporations with less than \$100 million in business taxable assets within the state of Florida who have not submitted fingerprints after January 1, 2011 are required to submit prints. Please see the fingerprint FAQs on www.doh.state.fl.us/mqa/pharmacy for additional information.

Question: How do I submit the fingerprints to the Department of Health?

Answer: The Department of Health accepts electronic fingerprinting. This service is offered by Livescan device vendors that are approved by the Florida Department of Law Enforcement. You can view the vendor options and contact information at www.doh.state.fl.us/mqa/pharmacy (under Re-permitting, select the Livescan vendor list).

Question: How much does electronic fingerprinting cost?

Answer: The total fee charged by each vendor varies. Please contact the vendor to obtain this information. The fingerprint results are usually received by the department two to four days after your fingerprints are scanned.

Question: What is the cost of the new permit?

Answer: There is no fee associated with this permit.

Question: Will I get a new permit number?

Answer: Your permit number will not change. A new license will be issued that will display your existing permit number and the new data needed to allow you to dispense Schedule II and III drugs.

Question: As a part of the re-permitting application, do I need to submit policies and procedures for preventing controlled substance dispensing based on fraudulent representations or invalid practitioner –patient relationships to the board office?

Answer: Not at this time. The board is still in the process of determining the criteria for the policies and procedures. Once the criteria have been established, you will be notified.