

MINUTES

Florida Board of Medicine Finance & Statistics Committee

Marriott Orlando Airport
7449 Augusta National Drive
Orlando, FL 32822
(407) 851-9000

December 1, 2011

The meeting was called to order at 12:39 p.m.

Roll Call

MEMBERS PRESENT:

Donald Mullins, Chairman
Jason Rosenberg, M.D.
Gary Winchester, M.D.
Brigitte Goersch, Consumer Member
Bradley Levine, Consumer Member

STAFF PRESENT:

Joy A. Tootle, Executive Director
Whitney Bowen, Regulatory Specialist II

MEMBERS ABSENT:

Nabil El Sanadi, M.D.

OTHERS PRESENT:

Lucy Gee, Director, MQA
Renee Alsobrook, Deputy General Counsel
Melinda Simmons, Senior Health Budget Analyst

OLD BUSINESS:

Tab 1 – Processes & Finance

a. Update on Annual Cash Sweep

b. Presentation on Budget Algorithm

Mr. Mullins introduced the tab and recognized Ms. Simmons. Ms. Simmons gave a presentation to the Committee regarding the annual cash sweep and budget algorithm for MQA. The Committee discussed subsections a & b. A vote was not made.

c. Breakdown of Changes in Expenditures by Function Report

Ms. Simmons went over the Expenditures by Function report she provided to the Committee and addressed areas of increase and decrease in the Board's expenditures. The Committee discussed subsection c. A vote was not made.

Follow-up Action Steps: none

Tab 2 – 456 Statutory Reporting Requirements

Mr. Mullins introduced the tab and asked Ms. Gee to comment on the response provided to the Committee. After her comments the Committee discussed the tab. A vote was not made.

Follow-up Action Steps:

- Mr. Tellechea recommended that the Committee review the Board's remediation and citation rules at its next meeting

- The Committee recommended that a workgroup be created for process improvements. The workgroup will consist of committee members, Division staff, and Board staff.

Tab 3 – Update on Technology Workgroup

Mr. Mullins introduced the tab and referred the Committee to the memo sent to them from Ms. Lola Pouncey, Bureau Chief of Operations. Ms. Tootle also updated the Committee on the use of personal laptops. The Committee discussed the tab. A vote was not made.

Follow-Up Action Steps:

- Mr. Mullins will continue to represent of the Committee on the Technology Workgroup

PENDING DISCUSSION ITEMS FOR FEBRUARY 2012 MEETING:

- **Average Cost per Case for Board of Medicine**
- **Update on PSU Process Map**

The meeting adjourned at 2:06 p.m.