

DRAFT MINUTES

**Florida Board of Medicine
Finance & Statistics Committee
Conference Call**

**Meet-Me #: (888) 808-6959
Conference Code: 284 344 0330**

Monday, October 24, 2011

The meeting was called to order at 3:14 p.m.

Roll Call.

MEMBERS PRESENT:

Donald Mullins, Chairman
Jason Rosenberg, M.D.
Nabil El Sanadi, M.D.
Bradley Levine, Consumer Member

STAFF PRESENT:

Joy A. Tootle, Executive Director
Donna McNulty, Asst. Board Counsel
Whitney Bowen, Regulatory Specialist II

MEMBERS ABSENT:

Gary Winchester, M.D.
Brigitte Goersch, Consumer Member

OTHERS PRESENT:

Lucy Gee, Director, MQA
Lola Pouncey, Bureau Chief, Operations
Cassandra Pasley, Bureau Chief, HCPR
Renee Alsobrook, Deputy General Counsel
Melinda Simmons, Senior Health Budget Analyst

OLD BUSINESS:

Tab 1 – Processes & Finance

The Committee discussed the tab. A vote was not made.

No vote taken.

Follow-up Action Steps: the Department and the Division agreed to provide the following information to Committee at the next meeting:

- Update on the annual cash sweep
- Average cost per case for the Board of Medicine (to be provided at the Board's retreat in February 2012)
- Presentation on the budget algorithm for the Board of Medicine

Tab 2 – Year-Old Case Report Discussion

The Committee discussed the tab. A vote was not made.

No vote taken.

Follow-up Action Steps: the Department and the Division agreed to provide the following information to Committee at the next meeting:

- Year-Old Case Report plan for Board review
- The Division's Annual Report
- A list of statutory reporting requirements and link to quarterly reports

Tab 3 – Board Computers Discussion

Mr. Mullins asked Ms. Bowen to update the Committee on the personal laptop plan. She stated that the Bureau of Operations had developed a solution they believed would work to accommodate this request and they hoped to have it in place by February 2012. A vote was not made.

No vote taken.

Follow-up Action Steps: no action

NEW BUSINESS:

Tab 4 – Expenditures by Function Report

The Committee discussed the tab. A vote was not made.

No vote taken.

Follow-up Action Steps: the Department and the Division agreed to provide the following information to Committee at the next meeting:

- Breakdown of Expenditures by Function categories that increased over the last fiscal year for the Board of Medicine

Tab 5 – Referral from PCP North (August 26, 2011)

The Committee discussed the tab. A vote was not made.

No vote taken.

The meeting adjourned at 4:13 p.m.