

IMPORTANT RENEWAL INFORMATION, CNA Certification EXPIRE 12/31/2007

CNA License/certificates expire on 12/31/2007. If you do not renew your license/certificate by 12/31/2007 it will become delinquent and you will be required to pay a delinquent fee of \$50, in addition to the renewal fee. The renewal must be postmarked by 12/31/2007.

You cannot work on a delinquent license/certificate. Working on a delinquent license/certificate is cause for discipline and must be reported to the Board.

If you do not perform nursing duties for pay in any two year period you will have to retake the exam. There are no exceptions.

The Department of Health will begin mailing renewal forms to all CNAs certified in the state on September 14. Upon receipt of your renewal notice, you may renew your license online at www.flhealthsource.com. If you do not have your user id and password, click on Licensees/Provider button then click on Renew License then click on Forgot Login Information. This will allow you to reset your user id and password. If you have not received a renewal form by October 17, 2007 please call 850-488-0595. After you renew online, you may print a temporary license/certificate to verify your renewed license/certificate until you receive your renewed license/certificate in the mail. You will not be able to renew online until September 14.

Half of the CNA license/certificates will be renewed for **two** years, expiring on 12/31/2009, and the cost for this group is **\$55** (\$50 renewal and \$5 unlicensed activity fee). The second half of the group will be renewing for **three** years with the new license/certificate expiring on 12/31/2010, and the cost will be **\$80** (\$75 renewal and \$5 unlicensed activity fee).. The \$5 unlicensed activity is charged to every profession.

You must renew your license/certificate even if you do not receive a renewal notice. If you have not received a renewal notice you may visit www.flhealthsource.com to renew online. You may call 850-488-0595 for a copy of your renewal form.

If you do not receive your new license/certificate within 30 days of mailing your renewal notice and fee please e-mail mqa_licensureservices@doh.state.fl.us please include your name, license number and address.

For in-service hour requirements please visit our website at:
www.doh.state.fl.us/Mqa/cna/cna_inserv-req.pdf