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**DEPARTMENT OF HEALTH
MEDICAL QUALITY ASSURANCE
BOARD OF CLINICAL LABORATORY PERSONNEL**

**MINUTES
GENERAL BUSINESS MEETING
By TELEPHONE CONFERENCE**

Jun 14, 2011

CALL TO ORDER:

Ms. Brenda Van Der Heyden, Chair, called the meeting to order at 9:00 a.m. Those present for all or part of the meeting included the following:

MEMBERS PRESENT:

Brenda Van Der Heyden, Chair
Judy Norcia, Vice-Chair
Roger Bertholf, Ph.D.
Dean Willis, Dr.PH
Michele Morgan

MEMBERS NOT PRESENT:

Nilia Madan - Excused

STAFF PRESENT:

Bruce Deterding, Executive Director
Sharon Guilford, Program Operations Administrator
Tiffany Robinson, Supervisor Consultant
Jutika Maharaj, Regulatory Specialist II

BOARD COUNSEL:

Deborah Loucks, Assistant Attorney General
Office of Attorney General

Mr. Deterding stated that the meeting was being recorded and will be posted on the board's website.

PETITION FOR VARIANCE/WAIVER and APPLICANT PRESENTED FOR BOARD REVIEW – Anna-Kay S. McKnight-Matos – Rules 64B3-3.001, F.A.C. – General Requirements of Clinical Laboratory Personnel Training Programs; Rule 64B3-5.003, F.A.C. – Technologist and 64B3-6.002, F.A.C. – Documentation for Licensure

Ms. McKnight-Matos was present and addressed the board.

Ms. Loucks provided an overview of the process in reviewing and acting on a Petition for Variance/Waiver of a rule.

1 Ms. Loucks stated that Ms. McKnight-Matos had submitted a Petition for
2 Variance/Waiver of Rules 64B3-3.001, 5.003 and 6.002, Florida Administrative Code.

3
4 Ms. Van Der Heyden stated that the documentation appeared to meet the requirements for
5 licensure.

6
7 Further discussion ensued.

8
9 **Dr. Berthoff moved to deny the Petition for Variance/Waiver of Rules 643-3.001,**
10 **5.003 and 6.002, Florida Administrative Code, but to grant Ms. McKnight-Matos**
11 **licensure as a Technologist-Generalist. The motion was seconded and carried 5/0.**

12
13
14 **APPLICANT PRESENTED FOR BOARD REVIEW:**

15
16 **Bahman Assadoghli – Technologist**

17
18 The board staff stated that Mr. Assadoghli's application was pulled from the agenda.

19
20 **Oraine Snaith – Technologist**

21
22 Mr. Snaith was present and addressed the board.

23
24 Ms. Van Der Heyden provided an overview of the application. She stated that Mr.
25 Snaith's employment verification form indicated that he has been working in Florida
26 since April 2011.

27
28 Discussion ensued.

29
30 **Dr. Berthoff moved to approve Mr. Snaith's application for licensure as a**
31 **Technologist-Generalist. The motion was seconded and carried 5/0.**

32
33 Ms. Robinson stated that she has continued to see a growing problem with the applicants'
34 employment verification indicating they have been working in the field under a licensed
35 CLP Supervisor or Director. In many cases, the training is not through a board approved
36 training program.

37
38 Discussion ensued.

39
40 The board agreed on updating the board's website and notifying the following:

- 41
42 • certifying boards,
43 • training programs,
44 • hospitals, and
45 • laboratories
46

1 **Lindsey Rivenburgh – Supervisor**

2
3 Ms. Rivenburgh was present and addressed the board.

4
5 Ms. Van Der Heyden provided an overview of the application. She stated that Ms.
6 Rivenburgh’s employment verification forms indicated several different dates from the
7 same employer. Also, she needed to clarify her work experience from June 2006 – 2007.

8
9 Discussion ensued.

10
11 **Dr. Berthoff moved to approve Ms. Rivenburgh’s application for licensure as a**
12 **Supervisor-Histology. The motion was seconded and carried 5/0.**

13
14 **CLARIFICATION OF LICENSURE SPECIALTIES – Cindy Ray**

15
16 Ms. Ray was present and addressed the board.

17
18 Ms. Robinson provided an overview of Ms. Ray’s request of her licensure history. She
19 stated that the licensure database indicates Ms. Ray is licensed as a Technologist in the
20 areas of Hematology and Immunohematology. Ms. Robinson also stated that the
21 applicant had been licensed as a Technician in the areas of Microbiology, Serology, and
22 Immunology.

23
24 Ms. Ray stated that she was licensed originally as a Technician-Generalist (all specialty
25 areas), and later had submitted an application for licensure to upgrade to a Technologist
26 in the areas of Hematology and Immunohematology. She believed that during the
27 upgrade or renewal process, the Technician specialties in Microbiology, Serology, and
28 Immunology had been dropped.

29
30 Discussion ensued.

31
32 **Dr. Berthoff moved to approve Ms. Ray’s request to add Microbiology, Serology,**
33 **and Immunology at the Technician level. The motion was seconded and carried 5/0.**

34
35 **EXECUTIVE DIRECTOR’S REPORT:**

36
37 **Long-Range Planning Survey Results 2011**

38
39 For informational purposes only.

40
41 **Discussion of “Jim King Keep Florida Working Act”**

42
43 Mr. Deterding requested the board respond to each of the following questions:

- 44 • Does the board have any rules or statutes that would disqualify persons with prior
45 convictions from employment or licensure?

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47 The board responded, “No”.

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- Determine whether the disqualifying statutes or rules are readily available to prospective employers and licensees.

The board responded, "N/A".

- Identify and evaluate alternatives to the disqualifying statutes or rules which protect the health, safety, and welfare of the general public without impeding the gainful employment of ex-offenders.

The board responded, "N/A".

- Section 456.025(1), Florida Statutes, states: "It is the intent of the Legislature that all costs of regulating health care professions and practitioners shall be borne solely by licensees and licensure applicants. It is also the intent of the Legislature that fees should be reasonable and not serve as a barrier to licensure. Moreover, it is the intent of the Legislature that the department operates as efficiently as possible and regularly report to the Legislature additional methods to streamline operational costs."

Do you believe that licensure fees are reasonable and do not serve as a barrier to licensure?

The board indicated that the fees are reasonable and do not serve as a barrier for licensure.

APPROVAL OF 2012 PROPOSED MEETING DATES

- February 24
- March 27 (TCC)
- May 11
- July 31 (TCC)
- September 7
- October 30 (TCC)
- December 7

The board approved the above meeting dates and requested the meetings be held in Orlando.

NEXT MEETING DATE – September 9th – Tampa

ADJOURNMENT

The meeting adjourned at 10:23 a.m.